

**Minutes from COCA Core Group Meeting  
April 22nd 2014,**

Present: Gerald, Caz, Dave Thomas, Stuart, Fiona, Anthony, Gill, David Livingston, Collene, (Wwoofer)

**Action points from last meeting on 18th March 2014**

- Overdraft facility will cost 6.5% if we use it
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- Invoices from Machinery - Gerald needs to get invoices to David L, sheets for extension and Wwoofer payment.
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- Wwoofer - 2 in may for 2 weeks and 4 in July, plus 6 in July for UNA Exchange
- Oriol y parc receiving salad
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- Gerald has written to each member reiterating need for new members
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- Caz and Gerald to work out area for next meeting to add on to the rent for the Organic Certification costs
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- Caz and Gerald to give list of seeds to soil association for the inspection in May 9th
- 
- Role Descriptions - Rupert has drafted
- 
- SCF Committee opening this Saturday 26th April

**Matters Arising**

Wyn has given his resignation from being Chair of Core Group

Scarecrow making to be in May on work day

First aid training - Gill to cost

**UNA Exchange**

Dave is the lead person on the UNA exchange.

Dates are

Work camp

1) 24/5/2014 (sat arrival) - 7/6/2014 (departure)

2) 21/6/2014-5/7/2014

3) 19/7/2014-2/8/2014

Things that need to be done before the work camps start.

Tidy up shed for kitchen dining area and clean bathroom

Washing machine, cooker, cutlery etc - (Gerald has washing machine, use of Gerald's camping cooker and he has camping gas)

Accommodation - Green caravan would accommodate 4. Three in tents in a field. Gerald has tents. If second caravan available, then that can be used.

Gerald's Yurt can be used if it possible to put it up before the work camp 1 arrive.

Dave suggested a special day to set up the Yurt before the Work Camp 1 arrives

**ACTION - Friday 16th May work day/evening to put up yurt - possibly after a harvest**

Grant - we can't apply for three months before we know the outcome of the work camps.  
This strikes out work camp 1 and 2 we have no funding for food.

Suggestion - Core group to buy food

**Action - Fiona to make soup for 7 on the first night for every night. Plan food for the week**

Suggestion - members to be asked to donate an item of food  
£412 for food for two weeks.

Three welcome parties and three leaving parties for three groups.

All work campers will bring kit with them - Gerald has spare.  
Dave and Gerald have some spare bikes

**ACTION: Work Plan for Work Camps - Gill to organise**

Hours of work - roughly same hours as Wwoofers with a day off in the week.  
Welcome pack on arrival.

**Big Lottery Application**

Dave has completed the lottery funding application process.

"Coca Learning Through Doing" project

- 1) Building Field shelter
- 2) Educational workshops (eg Biodiversity, baking, organic farming)
- 3) Marketing for workshops
- 4) Hosting international volunteer work camp

Grant applied for £4870 (Maximum grant is £5k)

Gerald mentioned the idea of making the three caravans more sustainable living for Wwoofers - this would contribute more to the ethos of COCA. Discussion if the workshops are actually along the ethos lines of COCA. Should the application be submitted for the sustainable caravans instead of the workshop idea.

Suggestion to argue that we make COCA the project - ie replace the share shed, storage facilities, field shelter, upgrading accommodation for volunteers and workers - the whole project then is the essence of COCA , with the cultural exchange for future years.

**ACTION: - Dave to reword and rewrite application to reflect more of the above paragraph.**

**ACTION: - Ask Rupert about the Pembrokeshire Impact Fund PIF, is that still available?**

## **Publicity**

County Echo and Western Telegraph nice write ups.  
Action Dave to put Work Camps in the papers.

Presentation Evenings - Local circuit around Mathry, Llanrhian, Fishguard, Haverfordwest.  
Croesgoch WI - Fiona to investigate  
Over 60's and 70's - Gill to investigate

## **Food Co-ops**

Rupert sent around and email that someone is interested in Food coop. Gill mentioned we have good links with Goodwick school. Issue is to find someone should organise it.  
Agreement that it needs someone to run it, harvest, deliver, take orders.

## **Green Fayer**

**Sat 10th - 11th May.**

To attract children to stand, plant radishes. Vegetable prints pictures. Raffle - 2 hampers.

**ACTION - Gill to set up volunteer page**

Publicity and events

Make sure we don't overload members with emails - need to plan ahead.

Treginis - when is that

Medieval fayer in Trefin - need to investigate

## **Work day**

26th April - this Saturday - reminder email to people.

Inside work as well as outside work.

**ACTION - Gill to update web page**

## **Poly opening on 26th April**

Counsellor Lynne Jenkins. Everyone here before 10am

Dave Thomas to be in touch with theme National Park Sustainable Development Fund  
have given money. Gerald to give a speech. Dave Thomas to take pictures and to be in touch with Lynne Jenkins

## **Recruitment and roles (inc membership secretary and chair)**

We need a new chair person and a new membership secretary

New member and potential new member on half share.

Stuart to take on the role of chair for the next month.

## **AOB**

### **Growing**

No more plastics role or two £35 each - do we have enough to buy two roles.

**ACTION - all agreed to allow Caz to buy two roles**

Rupert asked to borrow cob oven for an event in Solva. Discussion ensued.

Date of next Meeting

May 20th 7.15pm at Gill's

